



**ORANGEVILLE AGRICULTURAL SOCIETY**  
**ORANGEVILLE FAIR 2024 – August 30 – September 1, 2024**  
**APPLICATION FOR SPACE – INSIDE VENDOR**

Application and payment must be made by June 1, 2024, to avoid a \$25 late fee.

The minimum frontage is 10 feet, with potential additions of 10 feet. All booths are 9-10 feet deep.

<b>Standard Option 10x10</b> – Register and Paid by June 1, 2024 \$140.00 (no hydro)	\$ _____
- Register and Paid <b>after</b> June 1, 2024 \$165.00 (no hydro)	\$ _____
<b>Standard Option 10x20</b> – Register and Paid by June 1, 2024 \$250.00 (no hydro)	\$ _____
- Register and Paid <b>after</b> June 1, 2024 \$275.00 (no hydro)	\$ _____
<b>ELECTRICAL SUPPLY</b>	@ \$45.00 per booth \$ _____
<b>TABLES</b> (optional rental)	@ \$16.00 per table \$ _____
Additional vendor <b>day passes</b>	_____ @ <b>\$8.00</b> \$ _____
G.S.T. # R126704162	13% <b>HST</b> \$ _____
<b>TOTAL COST OF BOOTH APPLICATION</b>	\$ _____

**Payment in full must accompany the application.**

**Acceptance of any vendor is at the final discretion of the Chairperson.**

Applicants name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone#: \_\_\_\_\_ Fax#: \_\_\_\_\_ Cell#: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website and social media : \_\_\_\_\_

Please indicate your product or service with emphasis on local sourcing: \_\_\_\_\_

**Declaration:** I / We have read and agree to all terms and conditions as laid out in the '2024 Contract Rules', the 'Exhibitor Regulations', the 'Fire Regulations' and the 'Emergency Procedures' that were provided to us.

AUTHORIZED SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**Receipt / passes / booth location will be provided, at time of set-up, on August 29th and August 30th, 2024.**

**Please make cheque payable to:**

**Orangeville Agricultural Society**

**Booth space will only be reserved with completed application, and fees paid in full at the approval of the Chairperson.**

**Mail completed application & payment to:**

**Orangeville Agricultural Society**

**247090 Five Sideroad**

**Mono Ontario L9W 6K5**

[www.oaseventcentre.ca](http://www.oaseventcentre.ca)

**Phone: 519. 942.9597**

**Fax: 519 942.8761**

Payment Option: certified cheque \_\_\_

E-transfer: [accounting@oaseventcentre.ca](mailto:accounting@oaseventcentre.ca) \_\_\_ **Please use password - Fair2024**

Office use only: Date received: \_\_\_\_\_ Contract #: \_\_\_\_\_ #



18. All vendors must report to the main office to receive their concession package and office staff will confirm that all documents and funds are in place. Vendors will not be allowed to set up a concession without consent of a committee member.
19. Your space at the Fair will be guaranteed, **NOT YOUR LOCATION**, upon receiving the signed agreement, full payment, and a copy of your insurance for the concession space by the specified date on the attached application at the approval of the Chairperson.
20. All vehicles must be removed from inside the fence by noon on Friday. During fair open hours on Saturday and Sunday vehicles are **NOT** permitted inside the fence. Exhibitors are to park in the Exhibitors parking area. If you need to re-supply your booth you must provide a dolly or cart to move the material. For large items, arrangements should be made with the Chairperson.
21. **Garbage:** The OAS strives to reduce garbage by recycling as much as possible. All cardboard boxes need to be flattened and placed in designated recycling containers. You may either provide your own containers for recycling, rent one from OAS for \$5, or take your cardboard back out with you. Under no circumstances should cardboard be put in garbage receptacles. OAS will provide recycling receptacles for recyclable glass or plastic food containers.

## **EMERGENCY PROCEDURES**

The Orangeville Fairgrounds is equipped with fire protection equipment, including automatic sprinklers, smoke and heat detection devices, a fire alarm system, and a building-wide public address system. Upon arrival, you should familiarize yourself with the location of the nearest fire exits, alarm pull stations, and extinguishers. If you should see a fire, activate the nearest alarm and leave the building immediately by the nearest exit.

## **GENERAL REGULATIONS**

1. All exhibit and display materials must conform to the Fire Regulations outlined in detail below.
2. All electrical exhibit and, display materials, must be certified to the appropriate Canadian standards. All connections to electricity or water must be approved by management.
3. No alcoholic beverages are allowed except in designated licensed areas, at such times as may be posted on the applicable liquor license.

## **FIRE REGULATIONS**

1. All exits must remain unobstructed at all times. Exit signs, fire extinguishers, and pull stations must remain visible to the public at all times.
2. Vehicles parked in Fire lanes or blocking exits will be removed at owner's expense.
3. Prohibited Materials and Processes: Fireworks, explosives, blasting agents, flammable liquids or dangerous chemicals, LP or natural gas, fueling of vehicles, aerosol cans with flammable propellants, portable heating equipment, flammable materials.
4. Use of any cooking device, propane or gas fired equipment, or hydraulically operated moving equipment requires building management approval.
5. Acceptable materials for booth or display materials includes, wood and non-combustible materials, as regulated by the Ontario Building code, or combustible materials having a flame spread rating not exceeding 150 and a smoke developed classification not exceeding 300. Cardboard, fabrics, and other materials may be used only if an approved fire retardant is factory applied.
6. Materials on display for sale need not be flameproof, but quantities stored on site will be limited.
7. Vehicles on display containing fuel tanks shall have the tank not more than  $\frac{1}{4}$  full. Caps must be of a locking type or, otherwise prevented from being removed by the public. Such vehicles or powered equipment shall not be used for demonstrations inside the building.
8. Fuel cylinders for BBQ and other appliances on display shall be empty.
9. No welding, cutting, or brazing is allowed.
10. No painting of equipment or, material with flammable or volatile paints or finishes, is allowed on the site.